

Registered Number
03725121

Charity Number
1078159

AL-HASSAN EDUCATION CENTRE

Report and Accounts

31 March 2014

AL-HASSAN EDUCATION CENTRE

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Al-Hassan Education Centre (a company limited by guarantee)

Trustees' report and financial statements for the year ended 31 March 2014

Registered number: 03725121 Charity number: 1078159

AL-HASSAN EDUCATION CENTRE

Legal and administration information

The company was incorporated on 3 March 1999 under the Companies Act 1985. Being a company limited by guarantee it is governed by its Memorandum and Articles of Association. The company is registered as a charity on 11th January 2006.

Company registration number: 3725121
Registered charity commission Number: 1078159

Directors and trustees

Mohammed Akram Khan
Akhlaq Mir
Mohammed Hanif
Irshad UI Haq Choudhary
Mohammed Mehboob

Secretary and registered office

Mohammed Hassan
24 Shapards Lane
Leeds
West Yorkshire
LS8 4LG

Accountant

Adam & Co Accountancy Ltd
First Floor
1 Edmund Street Road
Bradford
BD5 0BH

Bankers

National Westminster Bank

Principal activity

The main objective of the company is to provide a community development mental health project that seeks to engage people from black and minority ethnic communities to develop new ways of working and meaningful solutions at times of distress, which take into account diverse social and cultural understandings.

The contingency level is set at 6 months of total expenditure. This is the level set as a policy on financial reserves.

AL-HASSAN EDUCATION CENTRE TRUSTEES REPORT

The Trustees present their annual report and accounts for the year ended 31 March 2014.

1 Structure, Governance and Management

The charity Al-Hasan Education Centre is a Company Limited by Guarantee, incorporated 3 March 1999 and registered as a charity on 11 January 2006.

Their main objective is to serve the local muslim community by providing a place of worship, education and leisure.

The Trustees are also the directors for the purposes of company law and under the company's Articles are known as members of the Management Committee.

Trustees who served during the year 1 April 2013 to 31 March 2014 were:

Mohammed Akram Khan
Akhlaq Mir
Mohammed Mehboob

Mohammed Hanif
Irshad Ul Haq Choudhary

All members of the Management Committee give their time voluntarily and receive no benefits from the charity.

Under the requirements of the Memorandum and Articles of Association the members of the Management Committee are elected to serve for a period after which they must be re-elected at the next Annual General Meeting.

The Management Committee meets on a monthly basis and is responsible for the strategic direction and policy of the charity.

The Management Committee during the year has reviewed the main risks facing the charity and will continue to do so regularly basis. Trustees are satisfied that systems and processes are in place to manage the risks that have been identified.

In particular, the Committee continues to ensure good financial forward planning and cash flow awareness and has established a reserves policy, setting aside reserves equivalent to approximately 6 months running costs for the charity. Policies and procedures are regularly updated to minimise operational risks and to ensure appropriate protection measures are in place for e.g. vulnerable adults and children.

2 Aims and Objectives

The charity's main objectives and activities are:

- * Provide a place for worship for the local muslim community
- * Provide a place for islamic education for the local community
- * Provide a place for leisure and health activities for the local community
- * Provide a place for cultural activities for the local community

3 The focus of our work 2013-2014

The masjid bank accounts are used for the daily expenditure for maintaining land and buildings.

Funeral services funds that are received are mostly utilised for funeral purposes.

Apna centre funds that are received are mostly utilised for delivery of leisure activities.

AL-HASSAN EDUCATION CENTRE TRUSTEES REPORT

We have two full time Imams who lead the prayers and are teaching Arabic/ Islamic studies and history to the local community.

Al Hassan Education Centre is one of the previous Masjid bank accounts and is has been used to pay bills, direct debits and any other expenses relating to Masjid - e - Quba. Both accounts belong to Masjid e Quba and are being used for different purposes.

Masjid E Quba

The Madrassa Education has been reviewed which has resulted in better education standards for both boys and girls. We teach Nazira, Quran, Hifz, Islamic and Arabic study. We have 250 regular students aged 5 - 18 yrs. We have a waiting list of students who are served and admitted on first come, first served basis.

Our Imam reads verses from the Holy Quran on every Sunday after Zuhr Prayer for an hour and then explains the text in detail. This programme is very successful with people from all ages particularly in the question and answer session after the talk. Prominent scholars have often visited our Mosque to give lectures which have attracted a number of youngsters to come to the Mosque.

We have a Nikkah (marriage) register with our imam. We performed quite a few Nikkah's during this financial year.

Fund-raising -Due to the building of the new Mosque we have raised increasing amount of funds this year compared to last year. We are grateful to all those who have contributed generously.

Masjid library - key objectives

*To provide access to books on Islam and the Muslim world in English and Urdu for the local community.

*To promote literacy amongst young people through books on Islam.

*To allow access to the wider community and to promote a balanced true and accurate image of our faith, and on Muslims in the UK. Positive feedback has been received from those who have had the opportunity to use the library.

Funeral Service -Key objectives

To provide a service to families requesting funeral rites and rituals at the Masjid subject to availability. Mourners sit on an average of 3 days per funereal at the moment. This service is limited due to the lack of space. As soon as the new mosque is complete we will be able to provide separate facilities for men and women. Bathing facilities and cold room facilities will be provided for the dead bodies. 95% of bereavements are from Leeds. Staff and volunteers are from Leeds. We also operate a death committee system from 2001. We currently have 110 members on the committee list and membership starts off by paying a one off lump sum deposit and a £25 per/annum fee thereafter every year. Upon a death claim, we pay out the full funereal costs. The funereal service has 3 staff members who are on a voluntary basis in order to operate this service.

AL-HASSAN EDUCATION CENTRE TRUSTEES REPORT

4 Future Goals

- a To continue to review Madrassa Education system and Education Standards
- b To continue to develop formal policies and procedures for the organisation

Brief Summary of Achievements

The management committee of Al Hassan Education Centre has made many positive achievements within this year with continuous public & community support. This includes the following:

Classes: The Madrassah education has been reviewed and this has resulted in better educational standards and outcomes for both boys and girls, the number of which is around 300 students combined in the Masjid and Apna Centre.

Funeral Service: Our funeral now covers 95% of the city of Leeds. To provide a service to families requesting funeral rites and rituals at the Masjid subject to availability. Mourners sit on an average of 3 days per funeral at the moment. This service is limited due to lack of space. As soon as the new mosque is complete we will be able to provide separate facilities for men and women. Bathing facilities and cold room facilities will be provided for the dead bodies. 95% of bereavements are from Leeds.

Apna Centre & Apna Gym

Apna Gym provides fitness to the local & wider community and has made an excellent attraction to men & women of all ages. This has made an excellent impact on youth who are now attracted to the gym and the local mosque. We thank the local community for supporting us and donating their time, effort and money to raise funds for the equipment provided. Apna Gym has currently 1 paid part time staff member for Ladies and 2 part time volunteer ladies who take there time out to support us. We have 4 volunteer staff members for men and the whole of Apna Centre is supervised by Akhlaq Mir.

**AL-HASSAN EDUCATION CENTRE
TRUSTEES REPORT**

5. Statement of Trustees Responsibilities

The Trustees of Al-Hassan Education Centre are responsible for preparing the Trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company and charity law requires the Trustees to prepare financial statements for each financial year that give a true and fair view of the state of affairs of the company and of the incoming resources and application of resources, including the income and expenditure for that period.

In preparing these financial statements, the Trustees are required to:

select suitable accounting policies and then apply them consistently;
observe the methods and principles in the Charities SORP;
make judgements and estimates that are reasonable and prudent;
Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The Trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The accounts have been prepared under the historical cost convention and in accordance with the Financial Reporting Standards for Smaller Entities (effective April 2008).

The Financial statements have been prepared in compliance with the Statement of Recommended Practice on Charity Accounts and the Companies Act 2006.

In accordance with company law, as the company's directors, the trustees certify that so far as we are aware, there is no relevant audit information of which the company's auditors are unaware.

Approved by the Management Committee on 15 March 2016 and signed on its behalf by:

Akhlaq Mir
Director/ Trustee



INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF AL-HASSAN EDUCATION CENTRE FOR THE YEAR ENDED 31 MARCH 2014

We have audited the accounts of Al-Hassan Education centre for the year ended 31 March 2014 which are set out on pages 9 to 15.

The financial reporting framework that has been applied in their preparation is applicable law and the Financial Reporting Standard For Smaller Entities (effective April 2008) (United Kingdom Generally Accepted Accounting Practice applicable to Smaller Entities).

This report is made solely to the company's members, as a body, in accordance with Section 495 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company and the company's members as a body, for our audit work, for this report, or for the opinions that we have formed.

Respective responsibilities of directors and auditors

As explained more fully in the Statement of Directors Responsibilities, the directors are responsible for the preparation of the accounts and for being satisfied that they give a true and fair view. Our responsibility is to audit and express an opinion on the accounts in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's (APB's) Ethical Standards for Auditors.

Scope of the audit of the accounts

A description of the scope of an audit of financial statements is provided on the APB's website at www.frc.org.uk/apb/scope/private.cfm

Opinion on the accounts

In our opinion the accounts:
give a true and fair view of the state of the company's affairs as at 31 March 2014 and of its profit for the year then ended;
have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice applicable to Smaller Entities; and
have been prepared in accordance with the requirements of the Companies Act 2006.

Opinion on other matters prescribed by the Companies Act 2006

Prior year figures

The company was exempt from the requirements of a statutory audit in the year ended 31 March 2013 and availed itself of this exemption. Accordingly, the comparative figures for the year ended 31 March 2013 have not been audited, and our opinion does not extend to those figures, except where they impact on balances brought forward to the year ended 31 March 2014.

Directors report

In our opinion the information given in the Director's Report for the financial year for which the accounts are prepared is consistent with the accounts.

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- *adequate accounting records have not been kept, or returns adequate for our audit have not been received by us; or from branches not visited
- *the accounts are not in agreement with the accounting records and returns; or
- *certain disclosures of directors' remuneration specified by law are not made; or
- *we have not received all the information and explanations we require for our audit; or
- *the directors were not entitled to prepare the accounts in accordance with the small companies regime and take advantage of the small companies' exemption in preparing the directors' report and take advantage of the small companies exemption from the requirement to prepare a strategic report.

Shahbaz Munir (FCCA)
Statutory Auditor
Adam & Co Accountancy Ltd
Statutory Auditors

Shahbaz Munir
15 March 2016

AL-HASSAN EDUCATION CENTRE

STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 MARCH 2014

	Notes	2014 Unrestricted Funds £	2014 Restricted Funds £	2014 Total £	2013 Unrestricted Funds £	2013 Restricted Funds £	2013 Total £
Incoming resources							
Activities to further the charity's objects: other income	2	-	-	-	264,502	-	-
Activities to generate funds:		255,663	-	255,663	-	-	264,502
		-	-	-			-
Total incoming resources		<u>255,663</u>	<u>-</u>	<u>255,663</u>	<u>264,502</u>	<u>-</u>	<u>264,502</u>
Resources expended							
Charitable expenditure: Cost of activities to further the charity's objects:		-	-	-			-
Management and administration		210,991	-	210,991	188,083	-	188,083
Total resources expended	3	<u>210,991</u>	<u>-</u>	<u>210,991</u>	<u>188,083</u>	<u>-</u>	<u>188,083</u>
Net incoming resources funds	4	44,672	-	44,672	76,419	-	76,419
Total Funds at 1 April 2013		<u>1,275,181</u>	<u>-</u>	<u>1,275,181</u>	<u>1,198,762</u>	<u>-</u>	<u>1,198,762</u>
Total Funds at 31 March 2014		<u>1,319,853</u>	<u>-</u>	<u>1,319,853</u>	<u>1,275,181</u>	<u>-</u>	<u>1,275,181</u>

The notes on pages 11 to 15 form part of these accounts.

AL-HASSAN EDUCATION CENTRE

BALANCE SHEET AS AT 31 MARCH 2014

Notes	2014 £	2013 £
Fixed assets		
7 Tangible fixed assets	1,066,544	1,307,282
Current assets		
8 Debtors	1,135	1,946
Cash at bank and in hand	359,655	73,050
	360,790	74,996
Current liabilities		
9 Creditors: amounts becoming due and payable within one year	107,481	107,097
Net current assets over liabilities	253,309	-32,101
Total net assets	1,319,853	1,275,181
Reserves		
11 Total unrestricted funds	1,319,853	1,275,181

These accounts have been prepared in accordance with the provisions in Part 15 of the Companies Act 2006 applicable to companies subject to the small companies regime.

The accounts on pages 9 to 15 were approved by the board of directors on 15th March 2016 and signed on its behalf by:

Akhlaq Mir
Director/ Trustee



The notes on pages 11 to 15 form part of these accounts.

AL-HASSAN EDUCATION CENTRE

NOTES TO THE ACCOUNTS

AS AT 31 MARCH 2014

1 Accounting policies

Accounting convention

The accounts have been prepared under the historical cost convention and in accordance with the Financial Reporting Standards for Smaller Entities (effective April 2008).

The financial statements have been prepared in compliance with the Statement of Recommended Practice on Charity Accounts and the Companies Act 2006.

Voluntary income

The value of services provided by volunteers has not been included in the accounts.

Grants

Grants, including grants for the purchase of fixed assets, are recognised in full in the period to which they relate, and are split depending on the nature of the incoming resource.

Resources expended

Resources expended are recognised in the period in which they relate on an accruals basis and split depending on the nature of the expenditure incurred.

Depreciation

The depreciation of tangible fixed assets is based on cost and is applied using the following rates:

Plant & machinery	_ 10% reducing balance
Motor vehicles	_ 20% reducing balance

A full years charge is made in the year of acquisition.

Winding up or dissolution of the charity

If the charity were to be dissolved or wound up the trustees would pass any net assets to similar organisations and deserving causes.

Going concern

The Charity has sufficient cash at bank as at 31 March 2014 and has raised further funds since the year end, which provide adequate resources to finance committed delivery programmes, along with the day to day operations. The trustees monitor the expenditure level and adjust development expenditure to ensure that expenditure is only incurred when sufficient funds are available to cover payments as they fall due. On this basis, the trustees have reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future, being a period of twelve months after the date on which this report and financial statements are signed. For this reason, it continues to adopt the going concern basis in the financial statements.

AL-HASSAN EDUCATION CENTRE

NOTES TO THE ACCOUNTS (continued) AS AT 31 MARCH 2014

2 Incoming resources from activities to further the charity's objectives

	Unrestricted Funds	Restricted Funds	Unrestricted Funds	Restricted Funds
	2014	2014	2013	2013
	£	£	£	£
Apna Centre	23,661	-	16,289	-
Apna Club	-	-	4,134	-
Education Centre	111,454	-	126,160	-
Funeral Service	120,548	-	111,059	-
Sundry income	-	-	6,860	-
	<u>255,663</u>	<u>-</u>	<u>264,502</u>	<u>-</u>

Purposes of Unrestricted/ Restricted Funds

Delivering religious, educational and physical health benefits and other services to local community.
The activities are fully described in the Trustees Report.

AL-HASSAN EDUCATION CENTRE

NOTES TO THE ACCOUNTS (continued) AS AT 31 MARCH 2014

3 Total resources expended

	Unrestricted Funds 2014 £	Unrestricted Funds 2013 £
Employee costs:		
Salaries	9,749	26,883
Employer's NI	760	880
Motor expenses	<u>1,543</u>	<u>2,982</u>
	<u>12,052</u>	<u>30,745</u>
Premises costs:		
Rates	1,806	1,075
Water charges	4,014	3,092
Repairs & maintenance	674	10,403
Light and heat	12,479	13,926
Cleaning	<u>24</u>	<u>1,584</u>
	<u>18,997</u>	<u>30,080</u>
General administrative expenses:		
Telephone and broadband	27	148
Postage	872	36
Stationery and printing	605	474
Bank charges	0	0
Insurance	3,731	1,352
Equipment expensed	0	0
Repairs and renewals	0	0
Depreciation	12,496	13,591
Sundry	<u>6,126</u>	<u>2,730</u>
	<u>23,857</u>	<u>18,331</u>
Activities/events:		
Trips/events/project	3,161	8,126
Funeral services	31,944	13,776
Cemeteries	102,527	85,432
Subscriptions/memberships	1,246	977
Travel and subsistence	590	616
Info and publications	<u>0</u>	<u>0</u>
	<u>139,468</u>	<u>108,927</u>
Legal and professional costs:		
Audit and accountancy	0	0
Fundraising consultation	12,023	0
Planning fees	<u>4,594</u>	<u>0</u>
	<u>16,617</u>	<u>0</u>
	210,991	188,083

AL-HASSAN EDUCATION CENTRE

**NOTES TO THE ACCOUNTS (continued)
AS AT 31 MARCH 2014**

4 Net incoming resources for the period

	2014	2013
	£	£
Net incoming resources for the period are stated after charging:		
Depreciation	12,496	13,591
Director's remuneration	-	-
Directors' expenses	-	-
Auditor's remuneration	0	0
Accountancy	0	0
	<u> </u>	<u> </u>

5 Staff costs and numbers

Staff costs were as follows:

Salaries and wages	10,509	27,763
	<u> </u>	<u> </u>
	<u>10,509</u>	<u>27,763</u>

No employee received emoluments of more than £50,000.

	Number	Number
Average monthly number of employees	3	3
	<u> </u>	<u> </u>

6 Taxation

	£	£
Corporation tax	-	-
	<u> </u>	<u> </u>

7 Tangible fixed assets

	Land & buildings	Motor vehicles	Plant & machinery	Total
	£	£	£	£
Cost:				
At 01 April 2013	1,185,731	1,500	207,313	1,394,544
Additions	-	-	1,400	1,400
Less Disposals	- 229,641	-	-	- 229,641
At 31 March 2014	<u>956,090</u>	<u>1,500</u>	<u>208,713</u>	<u>1,166,303</u>
Depreciation:				
At 01 April 2013	-	886	86,376	87,262
Charge for the period	-	123	12,374	12,497
At 31 March 2014	<u>-</u>	<u>1,009</u>	<u>98,750</u>	<u>99,759</u>
Net book value:				
At 31 March 2014	<u>956,090</u>	<u>491</u>	<u>109,963</u>	<u>1,066,544</u>
At 01 April 2013	<u>1,185,731</u>	<u>614</u>	<u>120,937</u>	<u>1,307,282</u>

AL-HASSAN EDUCATION CENTRE

NOTES TO THE ACCOUNTS (continued) AS AT 31 MARCH 2014

8 Debtors

	2014	2013
	£	£
Sundry debtors	1,135	1,134
Other debtors	0	812
	<u>1,135</u>	<u>1,946</u>

9 Creditors: amounts becoming due and payable within one year

	£	£
Accruals	940	940
Other creditors	106,541	106,157
HMRC paye	<u>0</u>	<u>0</u>
	<u>107,481</u>	<u>107,097</u>

10 Deferred income

	£	£
	<u>-</u>	<u>-</u>

11 Funds

	£	£
Balance b/f (Unrestricted fund)	1,275,181	1,198,762
Balance b/f (Restricted fund)	0	0
Add: Surplus/(Deficit) for the year	44,672	76,419
Add: Restricted funds	0	0
At 31 March	<u>1,319,853</u>	<u>1,275,181</u>

12 Guarantee

The company is limited by guarantee to the extent that the liability of each member is limited to £1, as such the company is not controlled by any one party.

13 Related party disclosures

The directors are not aware of any related to parties that need to be disclosed.

14 Ultimate Control

The directors and the trustee's have the ultimate control.