

Admission Form

AL Hassan Education Centre- Masjid-e-Quba,
Leeds

Learner details

Name _____ Date of Birth _____ M/F _____

Address _____ Tel: _____

_____ Post code _____ Mobile _____

Email: _____

Previous Mosque/Madrassa (if attended) _____ How long? _____

Home Language _____ Ethnicity _____

I would like to apply for the fee concession for my children: YES/ NO (Please delete as appropriate)

Other Emergency Contact:

Name _____ Relationship: _____

Address _____ Tel: _____

_____ Post code _____ Mobile _____

Email: _____

Sibling Details:

Do you have other children attending Al Hassan/ Masjid-e-Quba? Yes/No: _____

Child 1: _____ Child 2: _____

Child 2: _____ Child 4: _____

Medical Details:

Does your child have any medical condition or any other needs? Yes/No: _____

Name/s of child/children: _____

Medical condition: _____

For Office Use only:

Date Received: _____ Date: Admitted: _____

Class: _____ Family No: _____

Admissions Terms and Conditions:

I/We, the parent/s, Carer of _____

Agree to the following terms and conditions;

- 1- I/ We will pay our child's full fee every month in advance on monthly basis
- 2- Fees will be paid via BACS into Al Hassan's Bank Account detailed below or cash payment to the nominated person at the centre.
NatWest Bank Sort Code: 60-60-05, Account NO: 98888757
- 3- I/We will discuss and agree with the Management at Al Hassan Centre about a weekly fee payment plan if I am unable to make monthly fee payments.
- 4- All fees are payable, unless holidays/ absences for more than ONE WEEK is agreed with the Centre.
- 5- The Principal has the authority to allocate an appropriate class for my child/children according to their ability and /or learning. I/We will not attempt to influence any such decisions made for the improvement of my child's learning.
- 6- We will follow and adhere to all policies and procedures set out by Al Hassan Education Centre.
- 7- My child will be punctual and we will ensure that he/she attends their classes regularly unless it's not possible due to illness or any other family issues.
- 8- I/We will make sure that No time is taken OUT of mosque classes unless it is urgent and agreed with the principal.
- 9- I/We agree that the child/children will attend mosque in modest clothing, will arrive/leave the mosque on time and is fully prepared for his/her classes.
- 10- I/We agree that if my child/children fall below the behaviour expectations or is in breach of Al Hassan Education Centre's policies, the child/ children may lose their place at the centre.

Parent/carers name _____ Signature: _____

Date: _____

For Any Queries, please contact Al Hassan Education Centre/Masjid-e-Quba 24 Shepherds Lane,
Leeds LS8 4LG

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Mob: 07392376788
Email: quba@alhassan.org.uk
Web: <http://alhassan.org.uk>